

Message

From: Feil, Kathryn [Feil.Kathryn@epa.gov]
Sent: 12/16/2021 12:00:13 PM
To: Schadel, Chuck [Schadel.Chuck@epa.gov]; Gold, Peter [Gold.Peter@epa.gov]
Subject: FW: TRAVEL REQUEST: ECAD 12/15/21

FYI

Kathryn Feil
Program Assistant
Enforcement and Compliance
Assurance Division (3ED00)
US EPA Region 3

1650 Arch Street
Philadelphia, PA 19103
215-814-2126
Feil.kathryn@epa.gov

From: Esher, Diana <Esher.Diana@epa.gov>
Sent: Wednesday, December 15, 2021 7:45 PM
To: Melvin, Karen <Melvin.Karen@epa.gov>; Armstrong, Joan <Armstrong.Joan@epa.gov>
Cc: Feil, Kathryn <Feil.Kathryn@epa.gov>; Konfirst, Kathrina <konfirst.kathrina@epa.gov>; Ouellette, Audra <Ouellette.Audra@epa.gov>
Subject: RE: TRAVEL REQUEST: ECAD 12/15/21

Approved!

Diana Esher
Deputy Regional Administrator
US EPA Region 3
215-814-2706
esher.diana@epa.gov

From: Melvin, Karen
Sent: Wednesday, December 15, 2021 3:53 PM
To: R3 Front Office <R3_Front_Office@epa.gov>
Cc: Feil, Kathryn <Feil.Kathryn@epa.gov>; Konfirst, Kathrina <konfirst.kathrina@epa.gov>
Subject: TRAVEL REQUEST: ECAD 12/15/21

Good Afternoon,

Below are 3 travel requests for DRA Approval. The H&S Plan and JHA will be uploaded into concur as required. They can be found at: [Travel 21 12 15](#)

1. M. Greenwald, S. McAleer, S. Maslowski & A. Weisel – 12/21/21 – Norristown, PA - tour sewage treatment facility
2. C. Schadel & P. Gold – 12/21/21 - Millsboro, DE - NPDES Inspection
3. W. Martinez – 12/21/21 – Washington, DC – Medical Monitoring

By sending this request, the traveler agrees that all currently CDC recommended or required precautionary measures will be taken including social distancing, masks, and use of sanitizer. Traveler will keep a contact log with phone numbers and affiliations, will review self-checklist prior to travel and will remain home if not feeling well.

1. **Activity:** Purpose of travel is to attend an educational tour of a sewage treatment facility for WD, ECAD and ORC staff and management.
Traveler: Mike Greenwald, Shane McAleer, Steve Maslowski and Angela Weisel
Dates: 12/21/21
Location: Norristown, PA
Justification: Education
Status of Restrictions in Travel Area: Where necessary masks will be worn, hand sanitizer used, no anticipated contact, a contact log will be maintained. There are no additional requirements for outdoor gatherings of this size in PA at this time.
Mode of Transportation: GSA vehicle
Number of other People Onsite: 2
Affiliation of People Onsite (EPA/EPA Contractor/Contractor/Local Entities): East Norriton-Plymouth-Whitpain Joint Municipal Authority management.

2. **Activity:** NPDES Inspection
Traveler: Chuck Schadel & Pete Gold
Dates: 12/21/21
Location: Inland Bays Wastewater Treatment Plant and R&B Hauling Millsboro DE
Justification: Inspections are an integral part of EPA's compliance monitoring program and as such, are mission critical work. Regular in-person compliance monitoring is a core Agency tool for assessing compliance with environmental regulations and requirements. Ensuring regulated entities are complying with our rules is essential to our mission of protecting human health and the environment. Inspections are therefore considered mission critical work.
Status of Restrictions in Travel Area: Where necessary masks will be worn, hand sanitizer used, no anticipated contact, a contact log will be maintained, there are no additional requirements for outdoor gatherings of this size in DE at this time.
Mode of Transportation: GSA Vehicle
Number of other People Onsite: 2 EPA Employees, 3 DNREC Employees, Staff of Inland Bays WWTP and R&B Hauling
Affiliation of People Onsite (EPA/EPA Contractor/Contractor/Local Entities): DNREC, Inland Bays WWTP and Hauling Company Employees

3. **Activity:** Routine/Required Medical Monitoring
Traveler: Wilbur Martinez
Dates: 12/21/21
Name and Location: Government Accounting Office in Washington, DC for Medical Monitoring
Justification: Inspector, based out of Fort Meade, MD is due for his medical monitoring, which he must keep active in order to go into the field for inspections.
Mode of Transportation: GSA Car
Number of other People Onsite: Unknown
Affiliation of People Onsite (EPA/EPA Contractor/Contractor/Local Entities): Government Employees